



HILLINGDON

LONDON

A

Notice of Hearing

Licensing Sub Committee (South)

Date: FRIDAY, 7 MARCH 2014

Time: 10.00 AM

Venue: COMMITTEE ROOM 3 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

Meeting Details: Members of the Public and
Press are welcome to attend
this meeting

Councillors on the Sub-Committee:

David Yarrow (Chairman)
Janet Gardner (Labour Lead)
Josephine Barrett
Mike Bull
Peter Kemp

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reports can be made available
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large print or on audio tape on
request. Please contact us for
further information.**

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Agenda

CHAIRMAN'S ANNOUNCEMENTS

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 Minutes of the meeting on held on 7 February 2014
- 4 Matters that have been notified in advance or urgent
- 5 To confirm that items of business marked Part 1 will be considered in Public and items marked Part 2 will be considered in Private

Part 2 - Members Only

This item is included in Part II as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information) and the public interest in withholding the information outweighs the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government [Access to Information] Act 1985 as amended).

	Title of Report / Address of application	Time	Page
6	Suspension of Premises Licences for Non-Payment of Annual Licensing Fees	10am	3 – 5

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Minutes

LICENSING SUB COMMITTEE (SOUTH)

7 February 2014

HILLINGDON
LONDONMeeting held at Committee Room 3a - Civic
Centre, High Street, Uxbridge UB8 1UW

	MEMBERS PRESENT: Councillors: David Yarrow (Chairman) Peter Kemp Josephine Barrett Mike Bull Janet Gardner (Labour Lead)
	OFFICERS PRESENT: Stephanie Waterford, Licensing Manager Nicole Cameron, Legal Advisor Danielle Watson, Democratic Services Officer
24.	APOLOGIES FOR ABSENCE <i>(Agenda Item 1)</i> There were no apologies for absence.
25.	DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING <i>(Agenda Item 2)</i> None.
26.	MINUTES OF THE MEETINGS HELD 1 AUGUST 2013, 4 OCTOBER 2013, 9 OCTOBER 2013, 11 NOVEMBER 2013 AND 3 JANUARY 2014 <i>(Agenda Item 3)</i> The minutes of the meetings held on 1 August 2013, 4 October 2013, 9 October 2013, 11 November 2013 and 3 January 2014 were agreed as a correct record.
27.	TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE <i>(Agenda Item 4)</i> It was confirmed that all items would be considered in Part 1.
28.	MATTERS THAT HAVE BEEN NOTIFIED IN ADVANCE OR URGENT <i>(Agenda Item 5)</i> There were no matters notified in advance or urgent.
29.	SUSPENSION OF PREMISES LICENCES FOR NON-PAYMENT OF ANNUAL LICENSING FEES <i>(Agenda Item 6)</i> The Licensing Manager introduced the report and circulated an amended

schedule of those premises that had not paid their annual licence fees.

Members questioned why some of the fees were outstanding from August 2013. The Licensing Manager informed the Sub-Committee that they were done in batches. Members suggested that suspension of premises licences for non-payment of annual licensing fees be added at the end of meetings such as licence reviews.

Members were concerned that there was no incentive for the debt to be paid. The Legal Advisor present advised Members that a reinstatement fee could not be introduced. The Licensing Manager informed Members that if the second reminder letter is ignored then another letter is sent to the licence holder to inform them that it will be going to Committee. The Licensing Manager explained that decision notices were hand delivered by officers.

Resolved – That the Licensing Sub-Committee suspend the licences as per the amended schedule of premises non-payment of annual licence fees.

The meeting, which commenced at 10.00 am, closed at 10.21 am.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Danielle Watson on 01895 277488. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

Agenda Item 6

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government (Access to Information) Act 1985 as amended.

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